We are a technology recruitment partner focused on search and selection of IT experts internationally. Currently, we are looking for an accomplished experts for the role of EMEA IT Compliance Senior Analyst . We offer a rewarding and exciting professional experience and opportunity to develop your career in a highly competitive international environment.

EMEA IT Compliance Senior Analyst

Location: Warsaw, Poland

Responsibilities / Accountabilities:

- Support the work necessary to maintain operational excellence and compliance for systems and software.
- Support the tactical work necessary for the planning and control of IT Security systems and software.
- Monitor and assist in compliance efforts for various regulations and any associated audits.
- Work with Compliance team to develop an understanding of business, systems and processes to provide tailored information security solutions and services; minimizing disruption while maximizing impact
- Build and maintain strong relationships within a highly matrixed organization in order drive IT compliance
- Liaison between US team, IT and Audit teams (internal & external)
- Monitor audit activity status by control owners, tracking any open items
- Coordinate and participate in SOx walkthroughs and testing; support ad-hoc audit engagements
- Assist with audit evidence gathering to support internal and external SOx testing
- Coordinate the update of compliance control and process documentation as required
- Support adherence to critical compliance such as GDPR, SOX, PCI, etc.
- Continuously seek opportunities to enhance and improve service support related processes, the tools, as well as integration points with other processes, including Risk Management.

Professional Qualifications/ Experience:

- Bachelor's Degree or equivalent experience in Computer Science, Information Systems, or other related field or equivalent in information security related technical training and experience
- Demonstration of strong communication and interpersonal skills and ability to communicate to stakeholders with varying levels of technical capabilities
- Good written and verbal communications skills needed; ability to tailor approach based upon audience and message
- Must possess problem solving analytical skills
- Prior SOx experience or audit preparation/response preferred
- Ability to pull together data from disparate sources suitable for presentation to stakeholders
- MS Office (Excel, Word, PowerPoint) skills required, Oracle/SAP knowledge a plus
- Strong organizational skills with a disciplined approach to managing processes on a day to day basis respecting defined authority levels
- Self-starter, able to multitask, detail orientated
- Ability to work with a broad range of users; technical and non-technical
- Able to present and communicate technical issues in easy to understand term

Offer:

- Challenging and innovative global projects
- Medical care, sport card
- Flexible work hours
- Competitive salary
- Casual and very friendly environment

Interested candidates should send their resume (CV) to
konrad.witek@itpuzzle.com.pl
with " **EMEA IT Compliance Senior Analyst** " in the
subject line.